

**UNITED STATES BANKRUPTCY COURT  
DISTRICT OF DELAWARE**

**VACANCY ANNOUNCEMENT**

**POSITION:** Student Internship Opportunity – Information Technology Department  
(More than one position is available.)

**ANNOUNCEMENT #:** 06-03

**LOCATION:** 824 North Market Street, Wilmington, Delaware 19801

**OPENING DATE:** May 30, 2006

**CLOSING DATE:** When filled.

**POSITION OVERVIEW:**

The Clerk of the United States Bankruptcy Court for the District of Delaware is seeking college students interested in either full-time or part-time summer internships in the Information Technology (IT) Department of the U.S. Bankruptcy Court. Interns are uncompensated employees who wish to volunteer their services in return for the educational experience of working within the court.

**REPRESENTATIVE DUTIES:**

Duties include, but are not limited to, the following:

- Assists in troubleshooting and fixing technical hardware and software problems.
- Assists with the installation and maintenance of hardware, new or revised releases of national systems, off-the-shelf/pre-packaged software, telecommunications systems, and courtroom technologies.
- Provides information and assistance to users on the operation of IT systems and applications such as word processing, data entry, web browsers, and Internet and intranet access.
- Assists with the technical support of network systems such as the electronic mail and the court's website.
- Completes special projects as assigned.

## **QUALIFICATIONS:**

- Excellent computer skills that may include knowledge of Windows 2000, XP, WordPerfect, and Excel.
- Advanced computer knowledge that may include PERL, Java, Altiris, UNIX, Linux, Cold Fusion, databases, and server administration.
- Knowledge of computer processes and capabilities.
- Strong verbal and written communication skills.
- Ability to perform some physical activity that may be involved in moving, connecting or troubleshooting equipment.
- College education, at or above completion of sophomore year credits, in Computer Science or related field is preferred.

## **INFORMATION FOR APPLICANTS:**

Please submit cover letter stating the reasons for your interest in the position and resume to:

Human Resources #06-03  
United States Bankruptcy Court – District of Delaware  
824 North Market Street  
Wilmington, DE 19801  
**No phone calls will be accepted.**

The Court reserves the right to modify the conditions of this vacancy announcement, to withdraw the vacancy announcement, or to fill the position(s) sooner than the closing date, if a closing date is shown. Any of which actions may occur without prior written notice or other notice. This vacancy announcement may involve filling more than one position described herein.

Due to the volume of applications received, the U.S. Bankruptcy Court will only communicate to those individuals who will be tested or interviewed for open positions. If you are not notified by us, another candidate having more experience or higher qualifications was selected. Only qualified applicants will be considered.

This position is classified as a sensitive position. Appointment is provisional, and retention is contingent upon the successful completion and favorable suitability determination based on the appropriate background check.

The U.S. Bankruptcy Court for the District of Delaware is an Equal Opportunity Employer.